****

**Internship Application Form Example**

This example is intended to serve only as a guide to a possible internship application form. It is taken from Appendix 2 of the [Internship Best Practice Handbook pdf](http://www.baptist.org.uk/internshiphandbook), but is presented here as a Word document on its own that may be adapted and expanded as required.

If you have questions, please contact our Young Leaders Development Coordinator Isabella Senior on isenior@baptist.org.uk

Baptist Union of Great Britain, PO Box 44, 129 Broadway, Didcot, Oxon OX11 8RT

Tel: 01235 517700 Email: isenior@baptist.org.uk Website: [www.baptist.org.uk](http://www.baptist.org.uk/)

 BUGB operates as a charitable incorporated organisation (CIO) with registered Charity Number: 1181392

**Internship Application Form Example**

Taken from the [Internship Best Practice Handbook](http://www.baptist.org.uk/internshiphandbook), Appendix 2

**Internship Application Form**

Please ensure all fields (including the name on the top of each page) are filled in correctly with as much information as possible. Should you have any questions regarding the internship, or to submit your application, please email us at *[contact email address].*

**PERSONAL DETAILS**

Title Name

Sex D.O.B (DD/MM/YYYY)

Nationality

Address

Town/City Country

Postcode

Telephone number – mobile

Email

**OTHER INFO**

Is there anything else you wish to tell us as you apply for this internship that you feel is important for us to know?

|  |
| --- |
| **Work and education:** |
| What’s your highest level of education? (e.g. GCSE, BTEC, A Levels, Degree) |
|  |

|  |
| --- |
| **Church Life:** |
| Briefly describe how and when you became a Christian |
|  |
| How long have you been involved in church life? |
|  |
| Which church do you belong to and how long have you been there? |
|  |

|  |
| --- |
| **Gifting and Abilities:** |
| Which area would you be most interested in volunteering with at *[Name] Baptist Church*?(Children, youth, worship, prayer, community outreach, etc.) |
|  |
| What experience or involvement do you have in this area? |
|  |
| Please describe any previous experience in Christian or secular work, leadership, or initiatives(e.g., Youth groups, Christian Union, summer camp, paid employment, church service - include anything that has been significant to you) |
|  |
| How would you describe your character or temperament? |
|  |

|  |
| --- |
| **Passions:** |
| What are you passionate about? What motivates you? |
|  |
| What attracts you specifically to *[Name] Baptist Church*? |
|  |
| What are the main things that you would like to get from the internship?  |
|  |

**Personal REFERENCE** This can be a family or church friend who knows you well and who is 18 years old or over.

Reference name

Reference position

Reference address

Reference telephone number

Reference e-mail address

**church leader REFERENCE** This could be your minister or small group leader or youth worker, for example.

Reference name

Reference position

Reference address

Reference telephone number

Reference e-mail address

***The details that you give us will be held securely and will be used to process your application for the internship. Your contact details will be used by the team to contact you regularly about the course and maybe shared internally with other Intern participants.***